

## BOARD OF CIVIL AUTHORITY MEETING MINUTES

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Tuesday, February 25, 2020, 5:30 p.m, Old Schoolhouse Common

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Present: Selectboard members Richard Baker, Christopher Martin, and Laurie Colgan; Town Clerk Bobbi Brimblecombe; Assistant Town Clerk Winnie Valenza; Justices James Arisman, Lawrence Black, and Ellen Halperin; Election volunteers Marie Maclay, Joanne Martin, Nancy Davila-Groveman, Michelle Gonzales, Meg Eberhardt, Richard Chase, Anne Miller, Justin Campbell, Kathleen Hayes, Alexandra Noyes, Brett Engstrom

At 5:30 p.m. the meeting was called to order by Bobbi.

Bobbi explained several procedures to follow on town meeting day. She showed those present the accessible voting system, and went over the rules for counting. Everyone looked at different versions of the paper checklist and decided to use one checklist for all of the ballots, and have Bobbi format it in excel to make it easier to use. The volunteers took the Oath for Election Officials and reviewed the schedule for working the polls on Town Meeting Day and for counting.

The meeting adjourned at 6:30 p.m.

Respectfully submitted,  
Bobbi Brimblecombe, Town Clerk

The foregoing is a true copy of the Minutes of the February 25, 2020 Board of Civil Authority Meeting.  
A True Record. Attest, \_\_\_\_\_, Town Clerk

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